

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EMPLOYMENT SECURITY (“NHES”)**

**REQUEST FOR PROPOSAL
RFP# NHES 2021-05 ISSUED MAY 6, 2021
STATEWIDE HVAC MAINTENANCE, REPAIR AND REPLACEMENT SERVICES**

ADDENDUM #2

RESPONSE TO RFP# NHES 2021-05, SECTION 4B, PROPOSAL INQUIRIES. This Addendum #2 to RFP NHES 2021-5 includes responses to proposer inquiries received by the required date of May 14, 2021, as follows:

Question 1. Pg. 2 Frequency of Exam – perform and inspect units October, June & April? – Are you are you looking for 3 PM visits on all other equipment, other than the Humidifiers, which are done 2 x p/y?

NHES response: Yes, 3 PM visits and 4 filter changes.

Question 2. How would pricing work if units need to be replaced? Vendor to supply a RFQ and what is the threshold amount before it has to go out to bid?

NHES response: We will endeavor to utilize the resulting contract for replacement equipment. While there is no fixed dollar amount requiring a competitive bid, any amendment to the resulting contract, including cost increases will need to be approved by the Governor and Executive Council.

Question 3. How would pricing work if additional bldgs. are added? Vendor to supply quote?

NHES response: NHES does not anticipate adding additional buildings during the term of the resulting contract. Should NHES have new requirements, a separate RFP will be issued.

Question 4. Pg 3 #14, Filter will be pleated DP-60, high efficiency filters, with the exception of 1” filters which will be DP-40 pleated, medium efficiency filter or washable & replace interior washable pleated filters with MERV 11 filters *What equipment is the DP60’s and DP040 on?

NHES response: Washable filters are on units with fresh air intakes. MERV 11 filters are for interior 1 inch filters when applicable.

Question 5. *Is it not normal to swap out washable (which don’t come in pleated) filters and install pleated MERV 11?

NHES response: Washable, metal filters shall remain in place.

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Question 6. Also mentioned on page 6 under Somersworth equipment, replace washable with pleated????Please explain

NHES response: Some systems are currently equipped with 1 inch thick paper filters. We are looking for these to be replaced with MERV 11 filters.

Question 7. Page 5-6 Townsend West, Nashua – BAS / Back Talk View Port? Who is the Manufacture and what is the operating system?

NHES response: Alteron controls.

Question 8. Is the total contract / PM price for the 3 years to be filled in on line 1.8 of page 1 of 4 on Appendix A?

NHES response: Yes, the total contract price will be entered in box 1.8 of the P-37 contract.

Question 9. Is there any chance you folks might extend the bid due date? Getting your replies from questions Tuesday 05/18 & proposals being due Friday 05/21, does not leave much time if site visits are required.

NHES response: NHES does not anticipate extending the proposal deadline.

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Please include a signed copy of this signature page with your proposal.

Vendor _____ Address _____

By: _____
(This document must be signed) (Title)

(Please print or type name) Tel. No. _____

**CONTACT: Jill D. Revels, Business Administrator
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