

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EMPLOYMENT SECURITY (NHES)**

**REQUEST FOR PROPOSAL  
RFP# NHES 2018-05  
STATEWIDE HVAC MAINTENANCE, REPAIR AND REPLACEMENT SERVICES**

**ADDENDUM #1**

---

This Addendum #1 to RFP# NHES 2018-05 is being issued to clarify the frequency of examinations and to add building automated system information provided in **Section 3 - Proposed Scope of Work**, as follows:

1. **MODIFICATION TO RFP# NHES 2018-05, Section 3 - Proposed Scope of Work, Frequency of Examinations.** This modification revises the frequency of examinations language as follows:

Vendor will perform preventative maintenance and inspect units each October, June and April in accordance with specifications below, with repairs being completed as needed. Humidifiers will be inspected each October and April, with repairs being completed as needed. Filters will be cleaned/replaced each October, June, April and January in accordance with specifications below.

2. **MODIFICATION TO RFP# NHES 2018-05, Section 3 - Proposed Scope of Work, Locations and Equipment.** This modification adds building automated system (BAS) information for the following locations:

<b>Location</b>	<b>BAS</b>
426 Union Avenue, Laconia, NH 03246	Metasys 30
6 Townsend West, Nashua, NH 03263	Back Talk View Port
45 South Fruit Street, Concord, NH 03301	Tracer ES (currently maintained by Trane US Inc)

Vendor \_\_\_\_\_ Address \_\_\_\_\_

By: \_\_\_\_\_  
(This document must be signed) (Title)

\_\_\_\_\_  
(Please print or type name) Tel. No. \_\_\_\_\_

**CONTACT: Jill D. Revels, Business Administrator  
New Hampshire Employment Security  
(603) 229-4449**